

**BOARD OF NURSING  
MEETING MINUTES  
MAY 3, 2012**

**PRESENT:** Kay Coppens, Julie Ellis, Maria Joseph, Rachelle Lancaster, Gretchen Lowe, Julia Nelson, Lillian Nolan, Carol Ott, Lou Ann Weix (*excused at 2:37 p.m.*)

**EXCUSED:** None

**STAFF:** Dan Williams, Executive Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; Sharon Henes, Paralegal; and other Department Staff

**GUESTS:** Ann Marie Marlier, Bryant & Stratton College; Julie Luetschwager, Marian University; Diana Gruman, Diana Kostrzewski, William Hartman, and Jon Otterbacher, Rasmussen College; Jackie Graetz, Herzing University – Brookfield/Kenosha; Chris Montagnino and Steven Rush, Herzing University – Madison; Judy Warmuth, Wisconsin Hospital Association (WHA); Michelle DeBose; David Wahlberg, Wisconsin State Journal; Gina Dennik-Champion, Wisconsin Nurses Association (WNA); Jeremy Levin, Rural Wisconsin Health Cooperative (RWHC); Dennis Majeskie, Johnson & Johnson

**CALL TO ORDER**

Lou Ann Weix, Chair, called the meeting to order at 9:01 a.m. A quorum of nine (9) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda:**

- Item “O” (open session) Under the item titled “O. Items Received After Printing of the Agenda; 12) Speaking Engagement(s), Travel, or Public Relation Request(s)” **ADD:**
  - 1) Consider Attendance: National State Nursing Centers: 2012 Forum Annual Conference – June 27-29, 2012 – Indianapolis, IN
  - 2) Consider Attendance: Setting the Stage for Collaborative Education and Practice Among Health Care Professionals – June 4, 2012 – Wisconsin Dells, WI
- Item “Y” (closed session) Under the item titled “Y. Items Received After Printing of the Agenda; 4) Proposed Stipulations, Final Decisions and Orders” **ADD:**
  - 1) Stacey Anderson, R.N. (11 NUR 414) – Deliberation to occur at the end of item “V”
  - 2) Kimberly Tauscheck, R.N. (12 NUR 016) – Deliberation to occur at the end of item “V”

**MOTION:** Julia Nelson moved, seconded by Maria Joseph, to approve the agenda of May 3, 2012 as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Gretchen Lowe moved, seconded by Maria Joseph, to approve the minutes of March 22, 2012 as published. Motion carried unanimously.

## ADMINISTRATIVE MATTERS

Dan Williams reported on the following administrative matters:

- The members of the Board were encouraged to sign-up for direct deposit for payment of travel reimbursement and per diems.
- The Board was informed that administration is considering the posting of agenda items submitted after the printing of the agenda to the Department website. With this consideration in mind, the Board was encouraged to submit post agenda deadline items at least 24 hours before the meeting.
- The Board was informed that Steve Krallis has left the Department and that the oversight of the Professional Assistance Procedure (PAP) will be handled by Monitoring.

## BOARD MEMBER SCREENING PANEL ROTATION

Lou Ann Weix, Chair, made the following screening panel appointments at today's meeting:

### **Screening Panel Rotation: July-December 2012**

- Maria Joseph
- Lillian Nolan
- Julia Nelson
- Julie Ellis

## 9:15 A.M. APPEARANCE: SAFETY & PROFESSIONAL SERVICES STAFF

### **Application Process Proposal-Temporary Licenses**

Kelli Kaalele, Administrator – Division of Board Services, and Kris Hendrickson, Health Area Supervisor – Division of Professional Credential Processing, appeared before the Board to present a proposal for expedition of the temporary licensure application process via delegation, as a pilot project, to 2 to 3 Wisconsin schools of nursing. Kelli Kaalele informed the Board that the Department hopes to expand this delegation of the temporary licensing process to other professions if this pilot project proves to be successful.

Kelli Kaalele indicated that the Department will pursue establishment of a workgroup to identify the mechanics of delegating the temporary licensure application process. She indicated that the workgroup would be comprised of representatives of the nursing schools, the Board of Nursing, and of the Department.

The Board received comments from Michele DeBose; Gina Dennik-Champion, WNA; Julie Luetschwager, Marian University; Jackie Graetz, Herzing University-Brookfield/Kenosha; and Judy Warmuth, WHA; relating to this proposal. The Board discussed the comments provided by guests of today's meeting and asked that Dan Williams contact the NCSBN to request that a survey be conducted of its member boards regarding the utilization of temporary licenses in other jurisdictions.

## 9:30 A.M. APPEARANCE: JEANETTE LYTLE, ATTORNEY SUPERVISOR, AND DIVISION OF ENFORCEMENT STAFF

### **Presentation Regarding Discipline and the Role of the Case Advisor**

Jeanette Lytle, Division of Enforcement – Attorney Supervisor, appeared before the Board to review information pertinent to the role of a case advisor.

**Consideration of Establishing Disciplinary Guidelines Relating to Failure to Renew Licensure on a Timely Basis**

Jeannette Lytle inquired of the Board regarding its desire to pursue the establishment of disciplinary guidelines for relating to the failure of practicing nurses to renew licensure on a timely basis. The Board discussed this matter.

**MOTION:** Kay Coppens moved, seconded by Julie Ellis, to establish disciplinary guidelines relating to working after failing to renew licensure on a timely basis as a prototype for looking at other disciplinary actions. Motion carried unanimously.

The Board noted that the disciplinary information compiled by the WNA may be pertinent to the establishment of disciplinary guidelines. Colleen Baird and Jeanette Lytle should work to obtain the statistical disciplinary data from the WNA.

**MOTION:** Maria Joseph moved, seconded by Carol Ott, to authorize Gretchen Lowe to work with Colleen Baird, Legal Counsel and Jeanette Lytle, Attorney Supervisor, in development of disciplinary guidelines relating to working after failing to renew licensure on a timely basis, and to bring recommendations back to the full Board for review. Motion carried unanimously.

**DISCUSSION OF SOCIAL MEDIA AND REVIEW OF THE RELATED POLICY RELEASED BY THE NATIONAL COUNCIL ON STATE BOARDS OF NURSING (NCSBN)**

The Board reviewed and discussed the social media policy developed by the NCSBN in conjunction with the American Nurses Association (ANA). Colleen Baird informed the Board of a discussion she had with another state's investigatory staff regarding an increase in the number of violations regarding the use of social media.

The Board considered how to make this information available to license holders and took the action outlined below. Comments were provided to the Board by Gina Dennik-Champion, WNA, during the course of discussion.

**MOTION:** Gretchen Lowe moved, seconded by Maria Joseph, to direct Colleen Baird to research methods for conveying information about the NCSBN social media policy. Motion carried unanimously.

**CONSIDERATION OF THE NATIONAL COUNCIL OF STATE BOARDS OF NURSING (NCSBN) REQUEST FOR RECRUITMENT OF REGISTERED NURSES TO PARTICIPATE IN THE 2012 RN STANDARD SETTING PANEL OF JUDGES-SEPTEMBER 17-19, 2012-CHICAGO, ILLINOIS**

**MOTION:** Carol Ott moved, seconded by Kay Coppens, to authorize Rachelle Lancaster to attend the NCSBN 2012 Standard Setting Panel of Judges September 17-19, 2012 in Chicago IL, dependent upon reimbursement from NCSBN. Motion carried unanimously.

**SPEAKING ENGAGEMENT(S), TRAVEL, OR PUBLIC RELATION REQUEST(S)**

**Consideration of Attendance: 2012 NCSBN NCLEX Conference-September 24, 2012-Boston, Massachusetts**

**MOTION:** Carol Ott moved, seconded by Gretchen Lowe, to authorize Julie Ellis to attend the 2012 NCSBN NCLEX Conference-September 24, 2012-Boston, Massachusetts, dependent upon reimbursement from NCSBN. Motion carried unanimously.

**Consideration of Attendance: National Council of State Boards of Nursing (NCSBN), Federation of State Medical Boards (FSMB) and National Association of Boards of Pharmacy (NABP) Tri-Regulator Symposium-October 17-18, 2012-Washington, D.C.**

**MOTION:** Carol Ott moved, seconded by Maria Joseph, to authorize Rachelle Lancaster to attend, as the designee of Chairperson of the Board of Nursing, the National Council of State Boards of Nursing (NCSBN), Federation of State Medical Boards (FSMB) and National Association of Boards of Pharmacy (NABP) Tri-Regulator Symposium-October 17-18, 2012-Washington, D.C., dependent upon reimbursement from a conference sponsor. Motion carried unanimously.

**REPORT OF EDUCATION AND LICENSURE COMMITTEE**

**Rasmussen College:**

***1) Review of Updated Syllabi from Green Bay and Wausau Campuses:***

**COMMITTEE MOTION:** Kay Coppens moved, seconded by Rachelle Lancaster, to approve syllabi for Rasmussen College, Green Bay and Wausau campuses for NUR 110 Introduction to Professional Nursing; NU 114 Comprehensive Pharmacology; NUR 120 Adult Medical Surgical Nursing I; NU 125 Clinical Nursing Skills I; NUR 220 Adult Medical Surgical Nursing II; NUR 225 Clinical Nursing Skills II; NU 240 Mental Health Nursing; NUR 246 Maternal-Child Nursing; NUR 250 Nursing Care of the Elderly; and NU 290 Leadership in Nursing. Motion carried unanimously.

**BOARD MOTION:** Gretchen Lowe moved, seconded by Carol Ott, to accept the recommendation for approval of the syllabi for Rasmussen College, Green Bay and Wausau campuses for NUR 110 Introduction to Professional Nursing; NU 114 Comprehensive Pharmacology; NUR 120 Adult Medical Surgical Nursing I; NU 125 Clinical Nursing Skills I; NUR 220 Adult Medical Surgical Nursing II; NUR 225 Clinical Nursing Skills II; NU 240 Mental Health Nursing; NUR 246 Maternal-Child Nursing; NUR 250 Nursing Care of the Elderly; and NU 290 Leadership in Nursing. Motion carried unanimously.

2) *Review of Faculty Grid:*

- i. Green Bay Campus
- ii. Wausau Campus

**COMMITTEE MOTION:** Gretchen Lowe moved, seconded by Rachelle Lancaster, to request that Rasmussen College Wausau and Green Bay campuses submit its nursing curriculum to the, Board of Nursing – Education and Licensure Committee, upon approval by the college. Motion carried unanimously.

**BOARD MOTION:** Julie Ellis moved, seconded by Julia Nelson, to accept the recommendation requesting that Rasmussen College Wausau and Green Bay campuses submit its nursing curriculum to the Board of Nursing – Education and Licensure Committee upon approval by the college. Motion carried unanimously.

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to request that Rasmussen College Wausau and Green Bay campuses submit a revised faculty grid to the Board of Nursing – Education and Licensure Committee that would denote both general education and nursing faculty, with area of expertise, and assigned courses. Motion carried unanimously.

**BOARD MOTION:** Gretchen Lowe moved, seconded by Maria Joseph, to accept the recommendation requesting that Rasmussen College Wausau and Green Bay campuses submit a revised faculty grid to the Board of Nursing – Education and Licensure Committee that would denote both general education and nursing faculty with area of expertise and assigned courses. Motion carried unanimously.

**Herzing University – Brookfield/Kenosha:**

1) *Review of April 11, 2012 Site Visit Reports*

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to approve the April 11, 2012 Herzing University Brookfield-Kenosha campus Site Visit Report as written. Motion carried unanimously.

**BOARD MOTION:** Julia Nelson moved, seconded by Maria Joseph, to accept the recommendation for approval of the April 11, 2012 Herzing University Brookfield-Kenosha campus Site Visit Report as written. Motion carried unanimously.

2) *Review of Syllabi*

**COMMITTEE MOTION:** Gretchen Lowe moved, seconded by Rachelle Lancaster, to approve syllabi for Herzing University, Brookfield-Kenosha campuses for NB 106 Introduction to Professional Nursing; NB 117/NB117L Introduction to Clinical Nursing/Lab; NB 135 Pharmacology; and NB 310 Pathophysiology. Motion carried unanimously.

**BOARD MOTION:**

Carol Ott moved, seconded by Julia Nelson, to accept the recommendation for approval of the syllabi for Herzing University, Brookfield-Kenosha campuses for NB 106 Introduction to Professional Nursing; NB 117/NB117L Introduction to Clinical Nursing/Lab; NB 135 Pharmacology; and NB 310 Pathophysiology. Motion carried unanimously.

***3) Review of Plan to Resume Admissions***

***COMMITTEE MOTION:***

Kay Coppens moved, seconded by Rachelle Lancaster, to conditionally approve Herzing University, Brookfield-Kenosha campuses, to resume admissions for the May and August 2012 cohorts, using discretion and not to exceed twenty-five (25) students per site. Motion carried unanimously.

**BOARD MOTION:**

Gretchen Lowe moved, seconded by Kay Coppens, to accept the recommendation for conditional approval of Herzing University, Brookfield-Kenosha campuses, to resume admissions for the May and August 2012 cohorts, using discretion and not to exceed twenty-five (25) students per site. Motion carried unanimously.

**Discussion Regarding the Information Contained on the Quarterly NCLEX Pass Rate Report Posted on the Department Website**

***COMMITTEE MOTION:***

Rachelle Lancaster moved, seconded by Kay Coppens, to create a task force of the BON, with input from stakeholders, to work out the procedure for monitoring NCLEX scores, procedures for monitoring and probationary status, and to identify how to share information with the public, with a request for reimbursement for travel to conduct this work. Motion carried unanimously.

**BOARD MOTION:**

Lillian Nolan moved, seconded by Carol Ott, to accept the recommendation for creation of a task force of the BON, with input from stakeholders, to work out the procedure for monitoring NCLEX scores, procedures for monitoring and probationary status, and to identify how to share information with the public, with a request for reimbursement for travel to conduct this work. Motion carried unanimously.

**REPORT OF PRACTICE COMMITTEE**

**Update Regarding the Status of the Propofol Ad Hoc Committee**

Julia Nelson, Chair of the Practice Committee, reported that the Propofol Ad Hoc Committee has not met, but the formation of this group is underway.

**LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

Sharon Henes, Paralegal, and Colleen Baird, Legal Counsel, reported to the Board regarding the status of the legislative and administrative rule matters listed below:

Legislation:

- 2011 Wisconsin Act 160 (formerly 2011 Senate Bill 383), relating to licensing anesthesiologist assistants and creating the Council on Anesthesiologist Assistants and granting rule-making authority.
- 2011 Wisconsin Act 120 (formerly 2011 Senate Bill 357), relating to applying a service member's military education, training, or other experience for purposes of satisfying certain requirements for a professional credential.

Rule Promulgation:

- Amendment of N3.01, Wis. Admin. Code (CH 12-004), relating to: endorsement.

**Discussion of the Board of Nursing Rules and Legislation Committee**

The Board discussed whether to initiate meetings of the Rules and Legislation Committee in an effort to prepare legislation for future pursuit. A discussion of the medium for convening this Committee, the timing of meetings, and related public noticing requirements ensued.

Gina Dennik-Champion, WNA provided comments to the Board during discussion of this topic. She noted that the WNA hopes to present a legislative proposal, relating to advanced practice nurse prescribers, at a future meeting.

**MOTION:** Kay Coppens moved, seconded by Julia Nelson, that the Rules and Legislation Committee meet to discuss some of the Board's concerns and future legislative concerns. Motion carried unanimously.

**INFORMATIONAL ITEMS****Correspondence from Lou Ann Weix, Chair – WI Board of Nursing, in Response to the Wisconsin Nursing Association (WNA) Regarding the Document Titled “The Contemporary Scope of Practice for Professional Nursing in Wisconsin”**

At the March 2012 meeting the Board took action to commend the WNA on “The Contemporary Scope of Practice for Professional Nursing in Wisconsin” contingent upon incorporation of revisions to this document. The Board reviewed this letter of commendations and received comments and informational hand-outs from Gina Dennik-Champion relating to this topic.

**ITEMS RECEIVED AFTER PRINTING OF THE AGENDA**

- 1) Presentations of Petition(s) for Summary Suspension – *None*
- 2) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s) – *None*
- 3) Presentation of Proposed Final Decision and Order(s) – *None*
- 4) Informational Item(s) – *None*
- 5) DOE Matters – *None*
- 6) Status of Statute and Administrative Rule Matters – *None*
- 7) Education and Examination Matters – *None*
- 8) Credentialing Matters – *None*
- 9) Practice Questions/Issues – *None*
- 10) Legislation/Administrative Rule Matters – *None*

- 11) Liaison Report(s) – *None*
- 12) **Speaking Engagement(s), Travel, or Public Relation Request(s):**

**a) Consider Attendance: National State Nursing Centers: 2012 Forum Annual Conference – June 27-29, 2012 – Indianapolis, IN**

The Board reviewed information relating to this conference which was distributed at the meeting and ultimately declined designation of a member to attend at this conference.

**b) Consider Attendance: Setting the Stage for Collaborative Education and Practice Among Health Care Professionals – June 4, 2012 – Wisconsin Dells, WI**

The Board reviewed information relating to this conference which was distributed at the meeting.

**MOTION:** Gretchen Lowe moved, seconded by Julia Nelson, to authorize Lou Ann Weix to attend Setting the Stage for Collaborative Education and Practice Among Health Care Professionals – June 4, 2012 – Wisconsin Dells, WI. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Lillian Nolan moved, seconded by Gretchen Lowe, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Kay Coppens-yes; Julie Ellis-yes; Maria Joseph-yes; Rachelle Lancaster-yes; Gretchen Lowe-yes; Julia Nelson-yes; Lillian Nolan-yes; Carol Ott-yes; and Lou Ann Weix-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:35 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Kay Coppens moved, seconded by Carol Ott, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:56 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION  
IF VOTING IS APPROPRIATE**

**MOTION:** Carol Ott moved, seconded by Rachelle Lancaster, to reaffirm all motions made in closed session. Motion carried unanimously.



**DELIBERATION ON PROPOSED FINAL DECISIONS AND ORDERS**

- 1) **Johanna R. Edwards, Respondent – Division of Hearings and Appeals (DHA) Case # SPS-11-0060, Division of Enforcement (DOE) Case # 09 NUR 382**

**MOTION:** Julie Ellis moved, seconded by Rachelle Lancaster, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order with variance, in the matter of disciplinary proceedings against Johanna R. Edwards, Respondent – Division of Hearings and Appeals (DHA) Case # SPS-11-0060, Division of Enforcement (DOE) Case # 09 NUR 382. The Board designates Julie Ellis to review the language of the variance, and authorizes her to approve this document on behalf of the Board. Motion carried unanimously.

- 2) **Nicole E. Kutner, R.N., Respondent – DHA Case # SPS-11-0061, DOE Case # 10 NUR 637**

**MOTION:** Rachelle moved, seconded by Julia, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order with a variance, in the matter of disciplinary proceedings against Nicole E. Kutner, R.N., Respondent – DHA Case # SPS-11-0061, DOE Case # 10 NUR 637. The Board designates Rachelle Lancaster to review the language of the variance, and authorizes her to approve this document on behalf of the Board. Motion carried unanimously.

**DELIBERATION ON MONITORING MATTERS**

- 1) **1:00 P.M. APPEARANCE – Julie Birtzer, R.N. – Requesting Reinstatement of License**

Julie Birtzer, R.N., appeared before the Board in support of her request for reinstatement of licensure.

**MOTION:** Kay Coppens moved, seconded by Maria Joseph, to grant Julie Birtzer, R.N., a limited license with quarterly submission of work reports to the Department Monitor. Motion carried unanimously.

- 2) **1:25 P.M. APPEARANCE – Anne McCarthy Graf, R.N. – Requesting Full Licensure**

Patara Horn, Department Monitor, provided the Board with an AODA assessment for Anne McCarthy Graf, R.N. Anne McCarthy Graf, R.N., and her representation, Attorney Jordan Loeb, appeared before the Board in support of her request for full licensure.

**MOTION:** Gretchen Lowe moved, seconded by Kay Coppens, to grant the request of Anne McCarthy Graf, R.N., for full licensure. Motion carried unanimously.

3) **1:50 P.M. APPEARANCE – Anita Jones, R.N. – Requesting Full Licensure**

Anita Jones, R.N., appeared before the Board in support of her request for stay of suspension. Ms. Jones distributed a number of documents to the Board.

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to deny the request of Anita Jones, R.N. for full licensure. The Board requests that Ms. Jones submit comprehensive psychological and fitness to practice evaluations to be completed by a Board approved evaluator. The drug screening frequency is reduced to fourteen (14) per year with one (1) annual hair test. **Reason for Denial:** Failure to comply with the Board Order dated January 27, 2005, and based upon the behavior and demeanor of Ms. Jones during her appearance at the May 3, 2012 meeting. Motion carried unanimously.

*(Lou Ann Weix was excused at 2:37 p.m. Gretchen Lowe assumed direction of the meeting in her role as Vice Chair of the Board.)*

4) **2:15 P.M. APPEARANCE – Linda (Hicks) Santee, R.N. – Requesting Full Licensure**

Linda Santee, R.N., appeared before the Board in support of her request for full licensure.

**MOTION:** Julia Nelson moved, seconded by Maria Joseph, to grant the request of Linda (Hicks) Santee, R.N., for full licensure. Motion carried unanimously.

5) **Susan Gorton, L.P.N. – Requesting Full Licensure**

**MOTION:** Kay Coppens moved, seconded by Maria Joseph, to grant the request of Susan Gorton, L.P.N., for full licensure. Motion carried unanimously.

6) **Kelly Beers, R.N. – Requesting Modification**

**MOTION:** Julia Nelson moved, seconded by Maria Joseph, to grant the request of Kelly Beers, R.N., for a reduction in the frequency of her drug screens to twenty-eight (28) per year plus one (1) annual hair test, until such time as nursing employment is gained at which point the frequency of drug screens will increase to (48) per year plus one (1) annual hair test. Motion carried unanimously.

7) **Samantha Bader, R.N. – Requesting Modification**

**MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to grant the request of **Samantha Bader**, R.N., for a reduction in the frequency of her drug screens to twenty-eight (28) per year plus one (1) annual hair test, until such time as nursing employment is gained at which point the frequency of drug screens will increase to (48) per year plus one (1) annual hair test. Motion carried unanimously.

8) **Briana Foley, R.N. – Considering Fitness to Practice Evaluation**

**MOTION:** Rachelle Lancaster moved, seconded by Maria Joseph, to not accept the fitness to practice evaluation, Briana Foley, R.N., as it does not address the core area of concerns: 1) The ability to make good decisions; 2) The ability to handle stress and think critically; 3) The current recovery status and prognosis; and 4) The ability to safely practice nursing. The Board indicated that the evaluation should come from a psychologist that specializes in the treatment of chronic illness (pain), and should be submitted by three months from the date of the order. **Reason for Denial:** The report submitted by the respondent was not deemed satisfactory to the Board. Motion carried unanimously.

9) **Sarah Keskar, R.N. – Requesting Modification**

**MOTION:** Kay Coppens moved, seconded by Rachelle Lancaster, to grant the request of Sarah Keskar, R.N., for a reduction in the frequency of drug screens to twenty-eight (28) per plus one (1) annual hair test. Motion carried unanimously.

10) **Mark Kongshaug, R.N. – Requesting Modification**

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to deny the request of Mark Kongshaug, R.N., for reduction in the frequency of AA/NA meeting attendance. **Reason for Denial:** Positive drug screens for Tramadol. Motion carried unanimously.

11) **Cheryl Miller, L.P.N. – Requesting Modification**

**MOTION:** Kay Coppens moved, seconded by Maria Joseph, to grant the request of Cheryl Miller, L.P.N., for a reduction in the frequency of drug screens to fourteen (14) per year plus one (1) annual hair test. Motion carried unanimously.

12) **Kathleen Preston, L.P.N. – Requesting Modification**

**MOTION:** Rachelle Lancaster moved, seconded by Maria Joseph, to grant the request of Kathleen Preston, L.P.N., for a reduction in the frequency of her drug screens to twenty-eight (28) per year plus one (1) annual hair test, until such time as nursing employment is gained at which point the frequency of drug screens will increase to (48) per year plus one (1) annual hair test. Motion carried unanimously.

13) **Lisa Wickline, R.N. – Requesting Modification**

**MOTION:** Kay Coppens moved, seconded by Rachelle Lancaster, to deny the request of Lisa Wickline, R.N., for termination of AA/NA requirement. The Board grants the requests for the termination of therapy per the recommendation of the treator and access to controlled substances. **Reason for Denial:** AA/NA is an integral part of recovery. Motion carried unanimously.

**14) Adam Zlotocha, R.N. – Requesting Modification**

**MOTION:** Kay Coppens moved, seconded by Julia Nelson, to grant the request of Adam Zlotocha, R.N., for termination of therapy per the recommendation of treator. Motion carried unanimously.

**DIVISION OF ENFORCEMENT**

**Case Status Report**

The Board received a report outlining its pending enforcement cases.

**Case Closings**

- 1) 12 NUR 106 – Prosecutorial Discretion (P2)
- 2) 11 NUR 647 – Insufficient Evidence
- 3) 11 NUR 417 – Insufficient Evidence (*all respondents*)
- 4) 12 NUR 139 – Prosecutorial Discretion (P6-Flag)
- 5) 11 NUR 548 – Prosecutorial Discretion (P5-Flag)
- 6) 12 NUR 135 – Insufficient Evidence
- 7) 09 NUR 200 – Prosecutorial Discretion (P6)
- 8) 11 NUR 464 – Insufficient Evidence
- 9) 11 NUR 671 – No Violation
- 10) 12 NUR 063 – Insufficient Evidence
- 11) 12 NUR 084 – No Violation
- 12) 12 NUR 097 – Prosecutorial Discretion (P1)
- 13) 12 NUR 134 – Prosecutorial Discretion (P7)
- 14) 12 NUR 148 – No Violation
- 15) 11 NUR 102 – Lack of Jurisdiction (L3)

**MOTION:** Julia Nelson moved, seconded by Kay Coppens, to close the cases listed as identified above. Motion carried unanimously.

**DELIBERATION ON ISSUANCE OF ADMINISTRATIVE WARNINGS**

- 1) 11 NUR 626
- 2) 11 NUR 635
- 3) 12 NUR 081

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to issue administrative warnings in the matter of the case numbers listed above. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS AND FINAL DECISIONS AND ORDERS**

1. Karen A. Costigan, R.N. (12 NUR 110) – *Contingent upon correction in spelling of respondents name.*
2. Lisa M. Denius, L.P.N. (11 NUR 657)
3. Nathalie A. Knowles-Beck, L.P.N. (09 NUR 196)
4. Elena C. Lagodich, R.N. (11 NUR 407)
5. Daniel J. Peters, R.N. (12 NUR 017)
6. Gary V. Peterson, R.N. (11 NUR 652)
7. Anne M. Stein, L.P.N. (10 NUR 134)
8. Carrie L. West, R.N. (12 NUR 107)
9. Stacey M. Anderson, R.N. (11 NUR 414)\*\*
10. Kimberly A. Tauscheck, R.N. (12 NUR 016)\*\*

**MOTION:** Kay Coppens moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against the individuals listed above. Motion carried unanimously.

(\*\*Denotes items received after printing of the agenda.)

**DELIBERATION ON ORDERS FIXING COSTS**

- 1) Nancy E. Keane, R.N. (ORDER0001341)
- 2) Laurie L. Krueger, R.N. (ORDER0001310)
- 3) Darlene E. Mueller, R.N. (ORDER0001340)

**MOTION:** Julia Nelson moved, seconded by Carol Ott, to accept the Order Fixing Costs in the matter of the individuals listed above. Motion carried unanimously.

- 4) Patti A. Seidlkaster, R.N. (ORDER0000741)

**MOTION:** Gretchen Lowe moved, seconded by Julia Nelson, to defer deliberation of the Order Fixing Costs in the matter of Patti A. Seidlkaster, R.N. (ORDER0000741). Motion carried unanimously.

**DELIBERATION OF ITEMS RECEIVED AFTER PRINTING OF THE AGENDA:**

- 1) Application Issues and/or Reviews – *None*
- 2) Professional Assistance Procedure (PAP) – *None*
- 3) Monitoring Matters – *None*
- 4) **Proposed Stipulations, Final Decisions and Orders**
  - a) ***Added to the Agenda:*** Stacey Anderson, R.N. (11 NUR 414)
  - b) ***Added to the Agenda:*** Kimberly Tauscheck, R.N. (12 NUR 016)

Deliberation of the above listed Proposed Stipulations, Final Decisions and Orders was addressed under agenda item “V. Deliberation of Proposed Stipulations, Final Decisions and Orders”.

- 5) Administrative Warnings – *None*
- 6) Review of Administrative Warning – *None*
- 7) Orders Fixing Costs/Matters Related to Costs – *None*
- 8) Proposed Final Decisions and Orders – *None*
- 9) Petitions for Summary Suspension – *None*

- 10) Petitions for Re-hearings – *None*
- 11) Examination Issues – *None*
- 12) Credential Issues – *None*
- 13) Appearances from Requests Received or Renewed – *None*
- 14) Motions – *None*

#### **DISCUSSION OF BOARD MEETING PROCESS (TIME ALLOCATION, AGENDA ITEMS)**

The Board discussed the flow of today's meeting and took action as outlined in the motions below. Rachelle Lancaster took the opportunity to recognize Patara Horn for her collaboration in executing revisions to information to be reviewed in Board deliberation of monitoring matters. The Board recognized that it is making strides in becoming more efficient, and plans to continue in this pursuit.

**MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to only allow respondents and their attorneys, to appear during closed session deliberations, unless otherwise approved by the Board. Motion carried unanimously.

**MOTION:** Rachelle Lancaster moved, seconded by Julie Ellis, to delegate to the Board's designee, the authority to approve temporary reductions in drug screens when a nurse is not employed, provided that the nurse is otherwise in compliance with their Board Order. Motion carried unanimously.

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to designate Lou Ann Weix, Chair, to draft a letter to Secretary Ross stating its concerns about understaffing issues in Monitoring and PAP. Motion carried unanimously.

#### **ADJOURNMENT**

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 5:03 p.m.